



### **3. ADOPTION OF THE MEETING AGENDA**

Chairperson Jacques LeBlanc requested that a matter be added to tonight's meeting agenda under item 10(a) "Other Matters" - re: letters to the Minister of Environment and Local Government.

*MOVED BY: President Ronald Boudreau, LSD Representative*  
*SECONDED BY: Dorchester Mayor Jerome Bear*

*that tonight's Agenda be ADOPTED with the addition of item 10(a) – Letters to Minister of Environment and Local Government under "Other Matters".*

*MOTION CARRIED - UNANIMOUS*

At this time, a moment of silence was observed in memory of Patrick Fusk.

### **4. ADOPTION OF MINUTES OF THE REGULAR MEETING OF SEPTEMBER 30, 2014**

*MOVED BY: Sackville Mayor Robert Berry*  
*SECONDED BY: Riverview Mayor Ann Seamans*

*that the Minutes of the Regular Meeting of September 30, 2014 be ADOPTED as presented.*

*MOTION CARRIED - UNANIMOUS*

### **5. PUBLIC PRESENTATION**

No public presentation.

### **6. REPORT ON COLLABORATIVE SERVICES ACTIVITY**

(a) Codiac RCMP – no report

(b) RCMP for the Southeast District

RCMP Sgt. Jamie Graves, Commander of the Sackville Detachment, appeared before the Board to introduce himself. Sgt. Graves briefed Board Members on a few up-coming events (Halloween and Remembrance Day ceremonies) the RCMP is preparing for.

No questions.

Sgt. Graves left the Board Meeting.

Executive Director Gérard Belliveau informed Board Members that the Province's Public Safety Department, in partnership with the Southeast District of the RCMP, has requested a meeting with the SERSC. The special meeting is anticipated for the month of January (2015). SERSC Board Members and any alternate members are welcome to attend this meeting. An invitation is also extended to Codiac RCMP. The purpose of the meeting is to discuss an action plan for the up-coming year. The date, time and location of the meeting will be provided at a later date.

## **7. COMMITTEE REPORTS/RAPPORTS DES COMITÉS**

### **(a) Finance Report**

The following reports were included in the meeting material package.

- (i) Monthly Financial Report
- (ii) Income Statement – Period Ending August 31, 2014
- (iii) Income Statement – Period Ending September 30, 2014

Chairperson LeBlanc thanked Nicole Rioux (CFO) for the detailed financial report circulated with tonight's package. He asked if it would be possible, in the future, for the Board Members to receive a "general summary" of the Commission's operations.

Executive Director Belliveau noted that a cover report is included in tonight's meeting material. Mr. Belliveau proceeded to give a brief summary.

The 2014 anticipated financial results, in particular the deficit in the Solid Waste (C&D) sector and adjustments thereto, were explained by Nicole Rioux and briefly discussed.

Chairperson Jacques LeBlanc informed Board Members that he will be sending a letter, on the Board's behalf, to Minister Kenny with respect to private waste disposal sites (to be further reported on in Item 10(a) of tonight's Agenda).

Executive Director Belliveau noted that a date for the next Finance Committee meeting has yet to be established, however, he anticipates the Committee will meet sometime in January 2015.

### **(b) SE Recycle Report**

Executive Director Belliveau reported that Commission Staff is actively working on a report, as a result of the Resolution from the City of Moncton asking the SERSC to look at the potential for sorting Industrial, Commercial, Institutional and apartment waste.

The following items were touched upon during discussion:

- SE Recycle operations are quiet
- Phase 3 of the leachate pond treatment – tenders rejected – bids over budget – 3 separate tenders will go out at a later date
- strategy on upcoming transition contracts with Kings and Kent Counties (next Board Meeting)
- waste sorting methods
- more campaigning on waste sorting will be done – ie. schools, institutions, fairs, etc.
- stickering complaints in Riverview
- waste contamination has risen, since stickering has stopped.

(c) Local Planning Report

(i) Monthly Local Planning Report

A building permit status report is included with the meeting material. It was noted that this year's figures have surpassed last year's.

**8. TENDERS/APPELS D'OFFRES**

Executive Director Belliveau reported that there are two (2) tenders this month. Resolutions for both tenders will be entertained later in this meeting.

- (a) Award of Call for Proposal for the purchase of one (1) Tandem Roll Off Truck
- (b) Award of Call for Proposals for the purchase of one (1) 2015 Excavator

**9. ANNUAL/DEPARTMENTAL REPORTS**

none

**10. OTHER MATTERS**

Chairperson Jacques LeBlanc reported that the SERSC has received a sympathy card, from the Kent Regional Service Commission, in memory of Patrick Fusk.

- (a) Letters to Environment and Local Government Minister Brian Kenny

Chairperson Jacques LeBlanc reported that he will be sending out 2 letters to Minister Kenny; one being an invitation to address SERSC Board Members in the hopes of building a good working relationship. The second letter is a follow-up to the previously sent letter to former Minister Soucy. Chairperson LeBlanc is asking for a meeting, with Minister Kenny and pertinent government staff, to discuss the matter of the disposal of C & D debris in private waste sites.

The following points were raised in discussion:

- the possibility of the SERSC imposing conditions on demolition permits in that all debris be sent to the SE Recycle facility for disposal – a Legal Opinion may be sought;
- verification whether EIAs were received, during the building/development permit process, for private C & D waste disposal sites

## 11. RESOLUTIONS

- (a) Transfer of Funds from the Solid Waste Services Operating Reserve Fund **AND** Transfer of Funds to the Solid Waste Services Capital Reserve Fund

*MOVED BY: Sackville Mayor Robert Berry*  
*SECONDED BY: Salisbury Mayor Terry Keating*

*that the Board of Directors of the SERSC authorizes a transfer in the amount of \$500,000 from the Solid Waste Services' Operating Reserve Fund to the Solid Waste Services' Operating Fund.*

*MOTION CARRIED – UNANIMOUS*

*MOVED BY: Sackville Mayor Robert Berry*  
*SECONDED BY: Dorchester Mayor Jerome Bear*

*that the Board of Directors of the SERSC authorizes a transfer in the amount of \$289,200 from the Solid Waste Services' Operating Fund to the Post Closure Reserve Fund.*

*MOTION CARRIED - UNANIMOUS*

- (b) 2015 Operating Budget

*MOVED BY: Sackville Mayor Robert Berry*  
*SECONDED BY: Riverview Mayor Ann Seamans*

**\*\*For clarification purposes\*\*** - An error was noted during the reading of the written motion in that *the total revenue* was \$15,197,912., rather than the amount of **\$15,497,912**. The following is the motion as it should read:

*Be it resolved that the Board of Directors of the SERSC adopts that the total operating budget for the SERSC for the 2015 calendar year consists of total revenue of \$15,497,912 and total expenditures of \$15,497,912.*

2015 Operating Budget comprises the following:

<i>Cooperative &amp; Regional Planning</i>	<i>\$ 113,787</i>
<i>Local Planning</i>	<i>\$ 1,753,259</i>
<i>Solid Waste</i>	<i>\$ 13,630,866</i>
<i>Total 2015 Operating Budget</i>	<i>\$ 15,497,912</i>

The 2015 Solid Waste Tipping Fees are:

<i>Institutional, Commercial and Industrial Tipping Fees</i>	<u>\$ 75.00/ton</u>
<i>Construction &amp; Demolition Tipping Fees</i>	<u>\$ 25.00/ton</u>

The 2015 Solid Waste Members Fees are:

<i>Annual Fees per Residential Unit</i>	\$ 56.00/Unit
<i>Annual Fees – Transportation Program</i>	\$ 2.00/Unit
<i>Annual Fees – Education Program</i>	<u>\$ 2.00/Unit</u>

<u><i>Total Annual Fees per Residential Unit</i></u>	<u>\$ 60.00/Unit</u>
--	----------------------

*Be it also resolved, in accordance with section 28 of the Regional Service Delivery Act, that the attached 2015 SERSC Operational Budget be forwarded to member municipalities, rural communities and the Minister of Environment and Local Government.*

**MOTION CARRIED - UNANIMOUS**

(c) Capital Works Program 2015

*MOVED BY: Sackville Mayor Robert Berry*  
*SECONDED BY: President C.F. (Chuck) Steeves*

*that the Board of Directors of the SERSC authorizes that an application to borrow the sum of \$3,521,000 be submitted to the Municipal Capital Borrowing Board for the purpose of financing the following projects:*

General Capital Budget

Projects:

**Solid Waste Services:**

- Purchase of Grinder	\$ 347,000
- Purchase of Roll Off Truck	\$ 180,000
- Purchase of Truck - 1 ton	\$ 60,000
- Purchase of Forklift	\$ 35,000
- Purchase of Scissor Lift	\$ 25,000
- Purchase of Loader	\$ 112,000
- Purchase of 2 Trailers	\$ 100,000
- Purchase of Compactor	\$ 800,000
- Purchase of Snowmobile	\$ 15,000
- Purchase of Tractor	\$ 129,000
- Purchase of Side-by-Side 4-Wheeler	\$ 16,000
- Purchase of Excavator	\$ 67,000
- Sort Line – Wet & Dry	\$ 250,000

- Analyser Flare	\$ 28,000
- Flare & 10 Wells	\$ 638,000
- Landfill Gas Generator	<u>\$ 1,590,000</u>
	<b><u>\$ 4,392,000</u></b>

**Source of Funds**

- Operating Budget	\$ 871,000
- Capital Borrowing	<u>\$ 3,521,000</u>
	<b><u>\$ 4,392,000</u></b>

*at a rate of interest to be determined by the Municipal Capital Borrowing Board for a period not exceeding five (5) years for the equipment, vehicle and Analyser Flare purchase and 10 years for the Sort Line, the Flame and wells and the landfill gas generator; and*

*that the Board of Directors authorizes the SERSC to borrow on an interim basis an amount not to exceed \$ 3,521,000 at the prime lending rate until long-term financing is arranged.*

A brief discussion on purchases of “new” versus “used” equipment ensued.

Executive Director Belliveau said he will verify whether some used equipment (ie. snowmobile and side-by-side 4-wheeler) could be purchased. More details on this will be provided.

Nicole Rioux explained that, to her knowledge, the snowmobile will be used to monitor cells in the winter season. In the summertime, a 4-wheeler is used. As for the reasoning behind the purchase of the side-by-side 4-wheeler, it was also noted that normally 2 people are required to monitor cells.

It was noted that, this evening, the Board is voting on the Budget as a whole, and that individual purchases will be examined separately at a later date.

***MOTION CARRIED - UNANIMOUS***

- (d) Tandem Roll Off Truck Purchase

***MOVED BY:*** Sackville Mayor Robert Berry  
***SECONDED BY:*** Riverview Mayor Ann Seamans

*Be it resolved that the Board of Directors of the SERSC awards the Call for Proposals for one (1) new 2015 model Tandem Roll Off Truck to East Coast International Trucks in the amount of \$174,145.16 plus H.S.T. for a total of \$196,784.00.*

A brief discussion ensued. It was noted that a service contract is included in the price.

*MOTION CARRIED - UNANIMOUS*

(e) Excavator Purchase

**\*\*For clarification purposes\*\*** An error was noted during the reading of the written motion in that *the Board authorizes a “new” budget transfer*, rather than a *“net” budget transfer*.

The following is the motion as it should read:

*MOVED BY: Sackville Mayor Robert Berry*  
*SECONDED BY: Dieppe Mayor Yvon Lapierre*

*Be it resolved that the Board of Directors of the SERSC awards the Call for Proposals for one new 2015 Excavator to Wajax Equipment Limited as follows:*

- *Unit price of \$233,950.00 less trade-in of \$69,000.00 (2009 320D Excavator), plus Maximum Repair Expense of \$38,480.00, plus Maximum Maintenance Expense Guarantee of \$26,720.00 less Guarantee Re-Purchase Price of \$70,000.00 plus H.S.T. for a total of \$180,969.50.*

*Be it further resolved that the Board authorizes a net budget transfer of \$19,645.00 to cover the over budget of the purchase of the Excavator from the following:*

- *From Account Purchase of 2 Walking Trailers (#1655-10): \$86,645.00 of which \$67,000.00 will be replenished upon approval by the Capital Borrowing Board of the 2015 Capital Budget.*

A brief discussion ensued on the trade-in value for the 2009-320D Excavator.

*MOTION CARRIED - UNANIMOUS*

(f) Appointment of Building Inspectors

*MOVED BY: Cap-Pelé Mayor Debbie Dodier*  
*SECONDED BY: Memramcook Mayor Donald LeBlanc*

*Whereas, Julien Couturier, Denis Frenette, Marco LeBlanc, Jason LeBlanc, Sterling Marsh, Adrien Robichaud and Bill Wright are employed by the Southeast Regional Service Commission as Building Inspectors;*

*Be it resolved that the Southeast Regional Service Commission appoint Julien Couturier, Denis Frenette, Marco LeBlanc, Jason LeBlanc, Sterling Marsh, Adrien Robichaud and Bill Wright as Building Inspectors for the unincorporated areas of the Southeast Regional Service Commission;*

*Be it further resolved that the Southeast Regional Service Commission hereby gives authority to the Building Inspectors to issue orders and to lay information for offences under and pursuant to the provision of Section 93(1) of the Community Planning Act.*

*MOTION CARRIED – UNANIMOUS*

Chairperson Jacques LeBlanc thanked Mayors Berry and Dodier for reading the motions this evening. He also thanked Commission Staff for their work.

**12. CONSIDERATION OF BY-LAWS**

none

**13. EXECUTIVE COMMITTEE MEETING**

Chairperson Jacques LeBlanc reported that the Executive Committee met on Thursday, October 23, 2014. During this meeting, the Committee discussed the Strategic Plan.

Executive Director Belliveau reported that he met with the Consultants this very afternoon. A final draft copy of the Strategic Plan was submitted. The Executive Committee will meet with the Consultants on November 12, 2014 in order to review each aspect of the Plan. The Plan will be presented, for consideration, at the next Board Meeting scheduled for November 25, 2014

Minutes of the November 12<sup>th</sup> Executive Committee meeting will be circulated at the next Board of Directors' Meeting.

**14. IN-CAMERA**

No in-camera session.

**15. NEXT MEETING**

The next meeting of the Regional Service Commission is scheduled for **Tuesday, November 25, 2014, 6:30 p.m.**, Moncton City Hall, 655 Main Street, Moncton.

**16. ADJOURNMENT/CLÔTURE DE LA SÉANCE**

*MOVED BY: President Ronald Boudreau, LSD Representative*  
*SECONDED BY: Salisbury Mayor Terry Keating*

*that tonight's meeting be adjourned.*

The meeting adjourned at approximately 7:30 p.m.