

**Regional Service Commission 7/Commission de services régionaux 7**

**\*MINUTES/PROCÈS VERBAL\***

**October 29, 2013 6:30 p.m./29 octobre 2013, 18h30**

**Hôtel de ville de Moncton City Hall  
Council Chambers/Salle du conseil  
655, rue Main Street  
Moncton**

**Board Members/membres du conseil d'administration:**

Maire/Mayor Terry Keating	Village de/of Salisbury, Président/Chairperson
Maire/Mayor Jacques LeBlanc	Ville de/Town of Shediac, Vice-président/Vice-Chair
Maire/Mayor Yvon Lapierre	Ville de/City of Dieppe
Maire/Mayor George LeBlanc	Ville de/City of Moncton
Mairesse/Mayor Ann Seamans	Ville de/Town of Riverview
Maire/Mayor Robert Berry	Ville de/Town of Sackville
Mairesse/Mayor Kirstin Shortt	Village de/of Alma
Mairesse/Mayor Maryse LeBlanc	Communauté rurale Beaubassin-est
Maire/Mayor Jerome Bear	Village de/of Dorchester
Maire/Mayor Patrick Armstrong	Village de/of Hillsborough
Maire-adjoint/Deputy Mayor Victor LeBlanc	Village de/of Memramcook
Maire/Mayor Jerry Gogan	Village de/of Petitcodiac
Mairesse/Mayor Judy Scott	Village de/of Port Elgin
Maire/Mayor C. Dale Elliott	Village de/of Riverside-Albert
Mairesse/Mayor Debbie Dodier	Village de/of Cap-Pelé
Président/President Ronald Boudreau	DSL/LSD Représentant/Representative
Président/President C.F. (Chuck) Steeves	DSL/LSD Représentant/Representative
Président/President Patrick Fusk	DSL/LSD Représentant/Representative
Président/President Gerry Chapman	DSL/LSD Représentant/Representative

**Board Members Absent/membres absents:**

Maire/Mayor Donald LeBlanc	Village de/of Memramcook
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**Special Guests/invités spéciaux:**

Gerry Belliveau	Acting District Commander RCMP/GRC
Denise Vautour	Staff Sergeant RCMP/GRC

**Also Present/Également présents:**

Gérard Belliveau	Executive Director/Directeur général
Andrew Wort	Director of Solid Waste/Directeur des déchets solides
Sébastien Doiron	Director of Planning/Directeur de la planification
Nicole Rioux	Chief Financial Officer/Directrice de finances

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The meeting was called to order at approximately 6:34 p.m., with Chairperson Terry Keating presiding.

**1. RECORDING OF ATTENDANCE/PRÉSENCES**

**2. CONFLICTS OF INTEREST DECLARATIONS/DÉCLARATIONS DE CONFLITS D'INTÉRÊTS**

No conflicts registered.

**3. ADOPTION OF THE MEETING AGENDA/ADOPTION DE L'ORDRE DU JOUR**

**MOVED BY:** *President Ronald Boudreau, LSD Representative*  
**SECONDED BY:** *Cap-Pelé Mayor Debbie Dodier*

*that tonight's Agenda be ADOPTED as presented.*

**MOTION CARRIED - UNANIMOUS**

**4. ADOPTION OF MINUTES OF THE REGULAR MEETINGS OF AUGUST 27, 2013 AND SEPTEMBER 24, 2013/ADOPTION DES PROCÈS-VERBAUX DES RÉUNIONS ORDINAIRES DU 27 AOÛT 2013 ET DU 24 SEPTEMBRE 2013**

**MOVED BY:** *Shediac Mayor Jacques LeBlanc*  
**SECONDED BY:** *Dieppe Mayor Yvon Lapierre*

*that the Minutes of the Regular Meetings of August 27, 2013 and September 24, 2013 BE ADOPTED, as submitted.*

On a matter relating to the Minutes of September 24, 2013, Dieppe Mayor Yvon Lapierre asked whether a letter was sent to the Minister of Environment and Local Government on the subject of the Post Closure Fund and, if so, has a response been received. Executive Director, Gérard Belliveau reported that a letter was sent and subsequent telephone communication was made with the Department of Environment Local Government. He further reported that, at first glance, it appears the Province is showing willingness to discuss the matter further.

President Ronald Boudreau, LSD Representative, questioned a matter relating to the Minutes of August 27, 2013. He asked if the 2012 Financial Statements, for former Planning Commissions, were available. Executive Director Belliveau reported that Nicole Rioux, CFO, has been in contact with the Province on this matter. With the Province's approval, it is anticipated that this matter will be resolved shortly. A meeting of the Finance Committee will take place in November to discuss this issue, as well as other financial matters.

Petitcodiac Mayor Jerry Gogan asked whether the letter from his Village, regarding the request for the waiving of landfill fees for a non-profit organization, has been received. Executive Director Belliveau said the letter has been received and has been included in this evening's meeting material. A recommendation will be made.

**MOTION CARRIED - UNANIMOUS**

**5. PUBLIC PRESENTATION/PRÉSENTATION PUBLIQUE**

(a) RCMP Representative/Représentant GRC

RCMP Acting District Commander, Gerry Belliveau and Staff Sgt. Denise Vautour, of the newly formed Southeast policing district, were present on this item.

Commander Belliveau reported that he has just recently been relocated to the new Southeast policing district and was only informed yesterday of tonight's RSC #7 meeting. He and Staff Sgt. Vautour proceeded to give an overview of the new Southeast policing district. A slide presentation was given showing the operational structure of the new policing district. A provincial map showing the district's large policing area was also displayed.

Board Members expressed concerns with respect to the potential lost of a number of patrol vehicles within their respective areas. Commander Belliveau told the Board Members that he is of the understanding that resources will remain as they are – just a matter of shifting resources to better serve our area's needs. In his opinion, the service will be better. Supt.. Belliveau will research the patrol vehicle matter and report back to the Board of RSC 7.

Shediac Mayor Jacques LeBlanc thanked the RCMP Representatives for coming in on such a short notice and suggested that more time be given to them to report back to the RSC 7 with their findings on the patrol vehicle issue.

Another concern expressed was with respect to the lack of RCMP presence at municipal council meetings.

Commander Belliveau welcomed any additional questions, via e-mail or telephone, and will report back with his findings at the next RSC 7 Board Meeting. Contact information for Commander Belliveau will be forwarded to municipal clerks.

Chairperson Terry Keating thanked both RCMP members for tonight's presentation.

## **6. COMMITTEE REPORTS/RAPPORTS DES COMITÉS**

### **(a) Finance Committee/Comité des finances**

Executive Director, Gérard Belliveau, reported that the Finance Committee did not meet this month. A meeting will be held the week of November 18, 2013 to discuss the following matters:

(i) Expenditures in excess of those provided for in the Annual Budget/*dépenses supérieures à celles prévues dans le Budget annuel – follow-up/suivi*

- request from the Village of Alma – transportation funding
- request from the Village of Petitcodiac – waiving of tipping fees for non-profit organization
- financial Statements – former Planning Commissions
- other matters

Sackville Mayor Robert Berry raised the matter of the remittance of building permit fees to municipalities. He pointed out that his municipality hasn't received any statements and/or payments since April of 2013.

Executive Director Belliveau explained that the Finance Committee will discuss this very issue at its meeting scheduled for the week of November 18, 2013. Results will be given at the next regular meeting.

### **(b) Solid Waste/Déchets solides**

(i) Capital Budget/*Budget capitaux* – follow-up/*suivi*

Executive Director Belliveau explained that the proposed Capital Budget was presented at the last RSC 7 meeting. He noted when adopting an operational budget, the capital budget should be adopted as well; however, for various accounting reasons, this wasn't possible at the August 27, 2013 RSC 7 Meeting. He explained that a Resolution, to adopt the proposed 2014 Capital Budget, will be sought later in this meeting, allowing the proposed budget to be sent to municipalities for their required 45-day review.

In order to meet the deadline for submissions to the Municipal Capital Borrowing Board, Executive Director Belliveau explained that a Special Meeting of RSC 7 is required during the week of December 17 or the week of January 7, 2014, at which time the Board of Directors will authorize the RSC7 to borrow funds from the MCBB.

Executive Director Belliveau briefly reported on the Post Closure Fund enquiry, made earlier by Dieppe Mayor Lapierre.

Shediac Mayor Jacques LeBlanc requested that a general report be prepared on the future vision of solid waste management. This will allow the Mayors and LSD Reps to report information back to their communities. Executive Director Belliveau reported that an executive summary will be sent to the municipalities indicating anticipated costs for the next 5 years.

(ii) New Educational Campaign-Blue/Green Waste Management – follow-up/*Nouvelle campagne éducative – Gestion des déchets Blue/Vert – suivi*

Andrew Wort, Director of Solid Waste (Recycle SENB) gave an update on the new educational campaign.

The following are points raised in discussion.

- the different roles the RSC 7, municipalities/communities and local service districts play in the collection and processing of waste materials – from curbside pick-up to waste site management;
- importance of communication with all parties involved;
- training of municipal staff on how to answer questions relating to waste sorting;
- stickering program – some communities/LSDs are phasing in the stickering program;
- a community meeting, to clarify concerns, was conducted in Riverside-Albert – other municipalities have also requested these types of meetings.

A lengthy discussion ensued.

LSD Presidents Patrick Fusk and C.F. (Chuck) Steeves expressed displeasure with the lack of communication with Provincial officials dealing with local service districts. President Steeves stressed the importance of having information meetings with area residents. Andrew Wort will communicate this information to Daniel Goguen, Manager of Local Services. It was noted that government officials did not indicate that community meetings should be conducted. Executive Director Belliveau reported that talks will be arranged with the local government officials.

As a result of the new procedure of stickering, Moncton Mayor George LeBlanc reported that his municipality received a large number of complaints (1,000±) on Monday. He noted that it doesn't appear that the procedure is well understood by residents and it is necessary to find a better way to educate people.

Andrew Wort reported that a "hotline" is in place to help with any confusion with sorting. He also noted that a "blue/green" item list is available on the Website.

Andrew Wort explained that the municipality is required to deliver the waste material to the site according to RSC 7 standards. RSC Staff can only suggest to municipalities the methodology, such as stickering bags, to try to keep things uniform throughout the region.

Andrew Wort was asked for suggestions on how to rectify an issue relating to individuals using large garbage bins, normally used by businesses and/or apartment building residents, to discard their stickered or improperly sorted domestic materials. It was suggested that the business/apartment owners lock the bins to discourage this practice. Waste sorting for business and apartment dwellings will be discussed at another juncture.

Lastly, Chairperson Keating indicated that education is necessary for everyone involved, including haulers, municipalities and RSC Board Members. He pointed out that cooperation amongst all parties is necessary for a successful outcome.

- (iii) Letter sent to the Minister of Environment and Local Government – re : Post Closure Fund/lettre envoyée au Ministre de l'Environnement et Gouvernements locaux – re: fond post fermeture

Letter was sent to the Minister.

- (c) Local Planning/Urbanisme

Planning Director Sébastien Doiron explained that there is no report this evening. He informed the Board that the Planning Office is continuing with the process of activating workstation in municipal offices.

As earlier mentioned by Sackville Mayor Berry, Communauté rurale de Beaubassin-est Mayor Maryse LeBlanc stressed the importance of receiving figures with respect to building permit fee remittances. She pointed out the difficulty in preparing a budget without these figures. Executive Director Belliveau, with the concurrence of the CFO, Nicole Rioux, reported that figures will be available within the next two weeks. These figures will be forwarded to the administrator of each affected municipality.

- (d) RCMP/GRC

- (i) Letter send to Superintendent Critchlow/lettre envoyée au Surintendant Critchlow

Communication was made.

## **7. REPORT ON COLLABORATIVE SERVICES ACTIVITY/RAPPORT SUR LES ACTIVITÉS EN MATIÈRE DE SERVICES COMMUNS**

None

**8. TENDERS/APPELS D'OFFRES**

None

**9. ANNUAL/DEPARTMENTAL REPORTS / RAPPORTS ANNUELS ET MINISTÉRIELS**

None

**10. OTHER MATTERS/AUTRES QUESTIONS**

- (a) Letter of congratulations sent to the Minister of Environment and Local Government, Danny Soucy/*letter de félicitation envoyée au Ministre de l'Environnement et Gouvernements locaux, Danny Soucy*

Letter sent to Minister inviting him to attend an RSC #7 regular meeting. Waiting for response.

**11. RESOLUTIONS/RÉSOLUTIONS**

- (a) Adoption of 2014 RSC #7 Budget/*Adoption du Budget 2014 CSR #7*

(i) **2014 Operating Budget**

**MOVED BY:** Gerald Gogan

**SECONDED BY:** Jacques LeBlanc

*Be it resolved that the Board of Directors of the RSC #7 adopts that the total operating budget for the RSC #7 for the 2014 calendar year consists of total revenue of \$15,276,520 and total expenditures of \$15,276,520.*

*Be it also resolved, in accordance with section 28 of the Regional Service Delivery Act, that the attached 2014 RSC #7 Operational Budget be forwarded to member municipalities, rural communities and the Minister of Environment and Local Government.*

**MOTION CARRIED - UNANIMOUS**

(ii) **2014 Capital Budget**

**MOVED BY:** Jacques LeBlanc

**SECONDED BY:** Ronald Boudreau

*Be it resolved, in accordance with section 28 of the Regional Service Delivery Act, that the RSC #7 proposed 2014 Capital Budget in the amount of \$9,574,000 be forwarded to member communities. The Board of Directors indicate that it intends to adopt the enclosed 2014 RSC #7 Capital Budget at its January 7, 2014 Special Meeting to be held at Moncton City Hall at 6:30 p.m.*

**MOTION CARRIED - UNANIMOUS**

**12. CONSIDERATION OF BY-LAWS/PRÉSENTATION PUBLIQUE DES RÈGLEMENTS ADMINISTRATIFS/EXAMEN DES RÈGLEMENTS ADMINISTRATIFS**

None

**13. EXECUTIVE COMMITTEE MEETING/RÉUNION DU COMITÉ EXÉCUTIF**

None

**14. IN-CAMERA/HUIS CLOS**

None

**15. NEXT MEETING/PROCHAINE RÉUNION**

**Next Regular Meeting/Prochaine Réunion Ordinaire - Tuesday, November 26, 2013/mardi le 26 novembre 2013 @ 6:30 p.m./18h30, Moncton City Hall/Hôtel de ville de Moncton, 655, rue Main Street, Moncton**

**\*\*No Regular Meeting scheduled for the month of December 2013.\*\***

Shediac Mayor Jacques LeBlanc enquired on the matter of undertaking a Strategic Plan in the future. Executive Director Belliveau reported that the funds will be available in January 2014 for such a project.

Executive Director Belliveau pointed out that a Special Meeting is required to deal with the Capital Budget only. The following dates were suggested - the week of December 16, 2013 or the week of January 6, 2014.

It was the consensus that the Special Meeting take place on Tuesday, January 7, 2014.

**MOVED BY:** *President Ronald Boudreau, LSD Representative*  
**SECONDED BY:** *President C.F. (Chuck) Steeves, LSD Representative*

*that a Special Meeting of the Regional Service Commission #7 be held on Tuesday, January 7, 2014 at 6:30 p.m., Moncton City Hall, 655 Main Street, Moncton to discuss the Capital Budget.*

**MOTION CARRIED - UNANIMOUS**

**16. ADJOURNMENT/CLÔTURE DE LA SÉANCE**

**MOVED BY:** *Hillsborough Mayor Patrick Armstrong*  
**SECONDED BY:** *Riverview Mayor Ann Seamans*

*to adjourn tonight's meeting.*

**MOTION CARRIED – UNANIMOUS**

The meeting adjourned at approximately 8:10 p.m.