

**Southeast Regional Service Commission**

**\*REGULAR MEETING \***

**\*MINUTES\***

**September 30, 2014 6:30 p.m.**

**Moncton City Hall  
Council Chambers  
655 Main Street  
Moncton**

**Board Members Present:**

Mayor Jacques LeBlanc	Town of Shediac, Chairperson
Mayor Yvon Lapierre	City of Dieppe
Mayor Terry Keating	Village of Salisbury
Mayor Ann Seamans	Town of Riverview
Mayor Kirstin Shortt	Village of Alma
Interim Mayor Laurie McGraw	Communauté rurale Beaubassin-est
Mayor Jerome Bear	Village of Dorchester
Mayor Patrick Armstrong	Village of Hillsborough
Mayor Donald LeBlanc	Village of Memramcook
Mayor Jerry Gogan	Village of Petitcodiac
Mayor Judy Scott	Village of Port Elgin
Mayor C. Dale Elliott	Village of Riverside-Albert
Mayor Debbie Dodier	Village of Cap-Pelé
President Ronald Boudreau	LSD Representative
President C.F. (Chuck) Steeves	LSD Representative
President Patrick Fusk	LSD Representative
President Gerry Chapman	LSD Representative

**Board Members Absent:**

Mayor Robert Berry	Town of Sackville, Vice-Chairperson
Mayor George LeBlanc	City of Moncton

**Staff Present:**

Gérard Belliveau	Executive Director
Nicole Rioux	Chief Financial Officer
Sébastien Doiron	Director of Planning
Trina Young	SE Recycle
Lona Brown	SE Recycle

**Also Present:**

Paul Beauchesne, OIC	Codiac RCMP
Costa Dimopoulos, District Commander	Southeast District of the RCMP
Other Members of the RCMP	

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The meeting was called to order at approximately 6:32 p.m., with Chairperson Jacques LeBlanc presiding.

- 1. RECORDING OF ATTENDANCE**
- 2. CONFLICTS OF INTEREST DECLARATIONS**

No conflicts registered.

### **3. ADOPTION OF THE MEETING AGENDA**

Chairperson Jacques LeBlanc welcomed Interim Mayor Laurie McGraw, representative for Communauté rurale de Beaubassin-est, to the SERSC Board of Directors. Chairperson LeBlanc asked Mr. McGraw to extend the Board's appreciation to former Beaubassin-est Mayor Maryse LeBlanc for her devotion and hard work on the Commission. Chairperson LeBlanc also wished Ms. LeBlanc all the best in her future endeavors.

*MOVED BY: Cap-Pelé Mayor Debbie Dodier*

*SECONDED BY: President Ronald Boudreau, LSD Representative*

*that tonight's Agenda be ADOPTED as presented.*

*MOTION CARRIED - UNANIMOUS*

### **4. ADOPTION OF MINUTES OF SPECIAL MEETING OF AUGUST 12, 2014 AND REGULAR MEETING OF AUGUST 26, 2014**

*MOVED BY: Alma Mayor Kirstin Shortt*

*SECONDED BY: Riverview Mayor Ann Seamans*

*that the Minutes of the Special Meeting of August 12, 2014 and the Regular Meeting of August 26, 2014 be ADOPTED as presented.*

*MOTION CARRIED - UNANIMOUS*

### **5. PUBLIC PRESENTATION**

- (a) No public presentations

### **6. REPORT ON COLLABORATIVE SERVICES ACTIVITY**

- (a) Codiac RCMP

No reports this evening. Introductions only.

Having recently introduced himself to the Mayors of Dieppe, Moncton and Riverview, Codiac RCMP OIC, Paul Beauchesne formally introduced himself to the full Board of Directors for the Southeast Region. Mr. Beauchesne informed the Board that he has just recently taken the position as OIC for the Codiac RCMP, replacing Marlene Snowman. He proceeded to give the Board his extensive policing background experience.

Mr. Beauchesne said he looks forward to working with Codiac's topnotch force, continuing to deliver a high level of service to the community.

Chairperson LeBlanc thanked Mr. Beauchesne.

(b) RCMP for the Southeast District– Request for a meeting

Commander of the Southeast District of the RCMP, Insp. Costa Dimopoulos, introduced himself to the Board of Directors. District Commander Dimopoulos proceeded to give the Board his extensive policing background experience. He pointed out that his main focus, within the coming weeks, will be to meet with as many community leaders as possible in order to establish the priorities of each community. He proceeded to say that the RCMP will continue to deliver the high quality policing service that New Brunswickers have come to expect from them.

At this time, Commander Dimopoulos introduced RCMP Insp. Peter Kirchberger, Operations Officer, to the Board, noting that both he and Insp. Kirshberger will be out and about working with the community.

Chairperson Jacques LeBlanc praised both Codiac and Southeast District RCMP Members for the quality work that is being done in serving the Southeast Region's communities.

Delegation left.

As a follow-up to the correspondence received from the Department of Public Safety, Executive Director Gérard Belliveau reported that the provincial department, in partnership with the RCMP, have requested a meeting with the Board of Directors in order to discuss a new policing services plan. It is anticipated that the meeting could take 1-2 hours. An additional meeting will be scheduled for this matter only. Potential dates and times for this meeting will be circulated to Board Members to determine availability.

Executive Director Gérard Belliveau reported that the first meeting of the SERSC Public Safety Committee is scheduled for November 13, 2014 at the SERSC office, located at 1222 Main Street, 4<sup>th</sup> floor. Liaison members of the RCMP (Codiac and the Southeast District) are welcome to attend the committee meeting. The purpose of the meeting will be to establish the Committee's mandate, along with other matters. This meeting is also open to any other interested Board Member.

## **7. COMMITTEE REPORTS**

(a) Finance Committee

No report.

On a question by Dieppe Mayor Yvon Lapierre, Nicole Rioux, CFO, reported that the financial statements for August 2014 will be ready tomorrow (October 1). Financial statements for September 2014 will be ready mid-October. The delay is due to accounting staff vacation time. Ms. Rioux assured Board Members that a financial report will be provided to them on a monthly basis.

It was also noted that future monthly statement will be associated with "*Revised*" 2015 Budget.

(b) SE Recycle

Executive Director Gérard Belliveau reported that things are going well at SE Recycle. He explained that the Solid Waste plant manager has made some staff changes, resulting in a productivity enhancement and a savings of approximately \$319,000/yr.

The following matters were touched upon:

- Phase 3 of the leachate pond treatment is being implemented
- new Cell is doing fine
- a site tour was conducted
- S/W Committee will be reactivated - meeting anticipated for this Fall
- Update on methane gas production (push-on to have this up and running by the end 2015) – pre-planning is very important – a follow-up on this matter will be given to the Board

(c) Local Planning

Planning Director Sébastien Doiron reported that, after a challenging summer due to illness and staff departures, things are beginning to get back to normal. He noted that his department has hired two (2) new staff members.

Mr. Doiron also reported that a meeting of the Planning Management Committee is anticipated in the month of November.

Mr. Doiron further reported that he hosted a meeting of the New Brunswick Planning Directors last week in the Cap-Pelé. Mr. Doiron's presentation on the effects of *Sea Level Rise* was well received by his peers.

Cap-Pelé Mayor Debbie Dodier asked if a building inspection staff presence is anticipated for her area, as she has yet to see any personnel. Planning Director Doiron explained that staff presence at village offices has yet to start, due to the fact that his department is still short two positions. It is anticipated that a staff member will be present at village offices (more specifically: Beaubassin-est and Cap-Pelé) one-half day per week, as proposed in the *2015 Budget*. It was noted that the Village of Memramcook currently has a staff presence at the Village Office one-half day per week. As she would like to inform the municipality's residents of this new service, Mayor Dodier requested designated half days for her municipality.

In response to Chairperson LeBlanc's question, Planning Director Doiron reported that building permits are being issued in a timely manner, with inspections being carried out on new construction (at various stages), as requested.

## **8. TENDERS**

(a) Tender– (SW 2014-02) – Tandem Truck

Executive Director Belliveau briefly reviewed the tandem truck memo (included in Board Members material).

(b) Tender– (SW 2014-03) – Tractor

A detailed memo included in the Board Members' material package.

## **9. ANNUAL/DEPARTMENTAL REPORTS**

No report.

Chairperson Jacques LeBlanc requested that an invitation be extended to the new minister, once appointed, in order to inform him/her of the SERSC's vision/planning.

## 10. OTHER MATTERS

- (a) Memorandum – Application for financing to the NB Municipal Finance Corporation (NBMFC)

Executive Director Gérard Belliveau briefly explained the procedure when applying for financing through the Municipal Capital Borrowing Board. For transparency purposes.

- (b) ANB/911/First Responders - Mayor Jerome Bear

Dorchester Mayor Jerome Bear expressed deep concern with the response time of First Responders in his area. He recounted a tragic event that occurred recently in his municipality, in which the responders arrived moments too late to save a life. He pointed out that, since the new Ambulance NB-911 System has come into effect, services have stopped.

With respect to the Ambulance NB-911 System, Mayor Bear reported that his municipality will be putting forth a Resolution at the up-coming UMNb meeting, requesting answers from the provincial Department of Public Safety.

Mayor Bear will update the Board of Directors after the UMNb Meeting.

- (c) New Expense Claim Form for Members of the SERSC Board of Directors – For Information Purposes

A new expense claim form was circulated.

- (d) Correspondence– City of Moncton - Action on Industrial, Commercial and Institutional Waste Recycling

This matter was discussed at length.

Executive Director Gérard Belliveau reported that Moncton City Council has forwarded a Resolution asking the SERSC to look into the I, C & I recycling sector. Executive Director Belliveau noted that research on this matter has been done. He noted that staff will move forward with a report. Two staff members are presently working diligently on this matter. He noted that it is possible that part of the solution could be a 3-stream system, that being; blue, green and transparent, instead of the existing 2-stream. An analysis will be conducted to determine whether this endeavour could eliminate pressure on the plant, in the processing of waste materials. Legislative measures by the Province, along with any potential costs and/or benefits, will also be reviewed.

A report on the findings will be forwarded to the Solid Waste Committee for review. Thereafter, a Committee recommendation will be brought to the Board of Directors for consideration.

The following issues were also discussed:

- waste collection contracts for the unincorporated areas – Province’s responsibility – SERSC has no input, relative to contracts.
  - Quality of compliance with collection – feedback goes back to Province
  - Kent/Kings Counties – sorting on line by 2016
  - NERSC’s (Peninsula Commission) initiative
  - Current 20-year solid waste business model is not conducive to recycling
- (e) Correspondence – Request from Ross Alexander, President, Rural Rides Ltd.

Correspondence from Rural Ride Ltd. was received requesting financial support.

Executive Director Belliveau explained that *Rural Rides Ltd.* is similar to the “*Tele-Drive*” program presently in operation in Albert County. He noted that funding for this type of endeavor is not within the SERSC’s mandate at this time. A response letter will be sent to Rural Rides Ltd.

Alma Mayor Kirstin Shortt explained that *Rural Rides* is not yet active. She continued by explaining the purpose of this program and who benefits from it.

Mayor Shortt reported that *Tele-Drive* (the Albert County program) has been in operation for one year and provides approximately 20 rides per week. Rides include transportation to hospitals, food banks, medical appointments and grocery stores.

Alma Mayor Kirstin Shortt noted that there is an increasing demand for this service in Albert County.

- (f) Correspondence – letter from Minister re: Private Landfill Sites- Construction & Demolition

The contents of the Minister’s letter was discussed at length; in particular, the type of material (inert) being brought to private sites; the number of environmental inspections (audits) conducted on sites (every 3 months); and no leachate management on these sites.

The following points were also raised in discussion:

- environmental issues – re: type of material being disposed of on private sites
- more inspections needed
- the need for additional qualified personnel for monitoring sites
- regulate private companies
- enforcement of regulations is necessary
- importance of leachate collection and treatment (signs of leachate may only materialize within 5-6 years)
- SERSC partners should support SE Recycle
- private sites are charging \$5 less than SE Recycle
- other Regional Service Commissions expressing same concerns (recent meeting of Chairpersons of the Regional Service Commissions)
- the matter will be brought to the UMNb at their upcoming meeting
- a response to the Minister’s letter expressing the Board’s concerns

**11. RESOLUTIONS**

- (a) Resolution - Application for Financing – New Brunswick Municipal Finance Corporation (NBMFC)

*MOVED BY: Cap-Pelé Mayor Debbie Dodier*  
*SECONDED BY: Dorchester Mayor Jerome Bear*

*that the Executive Director, or the Chief Financial Officer or the President be authorized to issue or sell to the NBMFC a debenture of the Southeast Regional Service Commission in the amount of \$3,500,000 on such terms and conditions as are recommended by the NBMFC and be it resolved that the Southeast Regional Service Commission agree to issue post-dated cheques payable to the NBMFC as and when they are requested in payment of principal and interest charges on the said debenture.*

*MOTION CARRIED - UNANIMOUS*

- (b) Resolution – Award of Tender – (SW 2014-02) – Tandem Truck

*MOVED BY: Cap-Pelé Mayor Debbie Dodier*  
*SECONDED BY: CRBE Interim Mayor Laurie McGraw*

***Be it resolved that the Board of Directors of the SERSC awards the Call for Proposals for one (1) new 2015 model Tandem Truck to East Coast International Trucks in the amount of \$147,574.81 plus H.S.T. for a total of \$166,759.53.***

***Be it further resolved that the Board authorizes budget transfers in the amount of \$7,575.00 from the following accounts to cover the over budget of the purchase of the Tandem Truck:***

<i>from Account Purchase of ½ Ton Truck (#1644-10)</i>	<i>\$2,557.00</i>
<i>from Account Purchase of Dozer (#1653-10)</i>	<i>\$ 4.00</i>
<i>from Account Purchase of Excavators (#1641-10)</i>	<i><u>\$5,014.00</u></i>
<i>for a total of</i>	<i><u>\$7,575.00</u></i>

*MOTION CARRIED - UNANIMOUS*

- (c) Resolution – Award of Tender – (SW 2014-03) – Tractor

*MOVED BY: Cap-Pelé Mayor Debbie Dodier*  
*SECONDED BY: Memramcook Mayor Donald LeBlanc*

***Be it resolved that the Board of Directors of the SERSC awards the Call for Proposals for one (1) Tractor to Lounsbury Heavy Duty Truck Ltd. in the amount of \$127,320.00 plus H.S.T. for a total of \$143,781.60.***

***Be it further resolved that the Board authorizes a budget transfer in the amount of \$1,685 from the following account to cover the over budget of the purchase of the Tractor:***

<i>From Account Purchase of Excavators (#1641-10)</i>	<i><u>\$1,685</u></i>
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*MOTION CARRIED - UNANIMOUS*

**12. CONSIDERATION OF BY-LAWS**

none

**13. EXECUTIVE COMMITTEE MEETING**

none

**14. IN-CAMERA SESSION**

none

**15. NEXT MEETING**

The next meeting of the Regional Service Commission is scheduled for **Tuesday, October 28, 2014, 6:30 p.m.**, Moncton City Hall, 655 Main Street, Moncton.

**16. ADJOURNMENT**

*It was moved by President Ronald Boudreau to adjourn tonight's Meeting.*

The meeting adjourned at approximately 7:30 p.m.

**\*\*On a closing note, Executive Director Belliveau reported that a final version of the Strategic Plan will be ready for the October 28<sup>th</sup>, 2014 Board Meeting.\*\***